



Davistown Putt Putt Regatta & Wooden Boat Festival Inc.



PO Box 6284, KINCUMBER NSW 2251
Email: puttputt.regatta@gmail.com
Web: www.davistownputtputt.com
Phone: 0407 336 447

Stallholder Terms and Conditions

*Please Read the Terms and Conditions carefully prior to submitting your
Expression of Interest/Application*

1. STALL SIZE AND LOCATION

Typically, each stall space is 3m x 9m – 3m x 3m for stall and 3m x 6m for attendant vehicle. **Should more space be required, stallholders will need to request and pay for additional sites.** Stallholders are welcome to purchase more than one site, but please be aware that if you have only ordered one site and arrive at the festival site with a fixed structure larger than that specified there is every possibility that you may be turned away forfeiting your payment.

Stallholders are required to provide market stall structures, tents, tables and any other equipment needed for the stall. The stallholder is required to set up the stall in the most attractive way possible. The location of each stall shall be at the *Davistown Putt Putt Regatta & Wooden Boat Festival Inc.*'s absolute discretion. Details of stallholder locations and a map will be forwarded following acceptance. All acceptance paperwork must be presented to Event Marshals on the day.

2. PARKING & ACCESS

Access will be made available on the day from 6:00am with all stallholder installations to be complete and operational from 8:00am. Stallholders must bring their acceptance paperwork, **including Insurance documents,** on the day and have it available for presentation to Marshals.

3. TRADING HOURS

All stallholders must be set up and operational by 8:00am. Vehicles will not be permitted to exit the reserve before 4:00pm (or until crowds dissipate to the satisfaction of the Organising Committee).

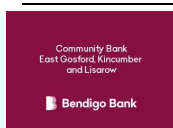
4. SAFETY/FOOD

Stallholders must comply with Central Coast Council's Code for Temporary Food Premises, the Food Act 2003, Food Regulations 2004 and ANZFA Food Standards Code. Temporary and Mobile Food Businesses that wish to trade at Council approved events **must hold an Approval to Operate.** Council's Food Surveillance Officers will be present at the event. Please ensure you comply with Council's requirements. The Council Information Pack and Application Form are included in this pack or alternatively, telephone Council on (02) 4325 8222.

5. SAFETY - POWER

Stallholders are responsible for all equipment needed to bring power to their stall, if required. **Please note: All power leads and/or cables MUST carry current certification as to their**

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suitability for use. There will be no electrician on-site to provide certification on the day.

Council Inspectors are likely to be present on the day and should your equipment be deemed unsuitable by Council you may be prevented by Council from operating and will incur a forfeiture of your payment.

6. PAYMENT, CANCELLATIONS AND REFUND POLICY

Payment **MUST** be received in our bank account or by mail not later than **1st September 2023** or sites will not be allocated. Payments received from unsuccessful applicants will be returned. Unless weather conditions are deemed dangerous or the Illoura Reserve has been deemed unusable, the *Davistown Putt Putt Regatta & Wooden Boat Festival* will go ahead on Sunday 15th October 2023. Cancellation of the event will be at the sole discretion of the Organising Committee and every effort will be made to provide adequate notice of such cancellation. **No refunds will be given to successful applicants, regardless of circumstances. [SEE NOTE BELOW RE COVID-19]**

7. INSURANCE

All stallholders must have their own public liability insurance for not less than \$10,000,000. A copy of your current Public Liability Insurance **MUST** be submitted with your Expression of Interest/Application. **Should your policy expire between the date of your application and the date of the event, then a copy of the renewed policy or Certificate of Currency **MUST** be supplied as soon as it is renewed. No access to the site will be permitted unless a current policy has been submitted to or sighted by the Davistown Putt Putt Regatta & Wooden Boat Festival Inc.**

8. GOODS FOR SALE

The *Davistown Putt Putt Regatta & Wooden Boat Festival Inc.* reserves the right at its absolute discretion to allow vendors to sell goods at the event and may direct a stallholder to remove any items considered inappropriate, offensive or unsafe. A stallholder may be asked to leave if his/her behaviour is deemed offensive or unsafe. In addition, the *Davistown Putt Putt Regatta & Wooden Boat Festival Inc.* may direct a stallholder to remove any structure on a stall site that is deemed to be unsafe, inappropriate or a risk to festival patrons and adjacent residences.

9. COVID-19

The Organising Committee are planning for the running of the Regatta on Sunday 15th October 2023 on the basis that government restrictions regarding crowds of this size will be allowed. If this is not the case and we need to cancel the event for **COVID-19** reasons only then:

1. That decision will be made at least one month out from the event; and
2. A full refund of stallholder fees will be made.

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